**Components of an Educational Development Portfolio**

*Adapted from “Components of a Teaching Portfolio”*

*Vanderbilt’s Center for Teaching:* [*http://cft.vanderbilt.edu/teaching-guides/reflecting/teaching-portfolios/*](http://cft.vanderbilt.edu/teaching-guides/reflecting/teaching-portfolios/)

Your Thoughts About Educational Development

* A reflective “educational development statement” describing your personal educational development philosophy, strategies, and objectives
* A personal statement describing your educational development goals for the next few years

Documentation of Your Educational Development Practice

* Consultations
* Programs planned, implemented, evaluated
* Policy-related work
* Curricular revisions
* Web-based resources
* Multimedia resources
* Resources created
* Workshops etc you have designed, facilitated
* Mentorship, advising
* Work with other units, administration etc
* Manage centre, teams
* Program review
* etcetera

Educational Development Effectiveness

* Written feedback from participants (end of workshop feedback)
* Letters from participants, preferably unsolicited
* Statements from colleagues
* Student comments

Professional Development Related to Educational Development

* Participation in seminars or professional meetings on teaching
* Use of new methods/approaches when carrying out educational development activities

Scholarship in Educational Development

* Research projects
* Grants
* Publications
* Conference presentations in the field educational development

Contributions to the Educational Development Profession

* Service on educational development committees
* Assistance to educational developer colleagues
* Mentorship

Honors, Awards, or Recognitions

* Educational development awards
* Invitations to consult, give workshops, write articles, etcetera based on educational development reputation
* Requests for advice on by committees or other organized groups